

BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF COLORADO

DOCKET NO. 12M-143GPS

IN THE MATTER OF THE FILING OF ANNUAL REPORTS IN ACCORDANCE WITH
§ 40-2-111, C.R.S. BY EACH OIL PRODUCT PIPELINE COMPANY OPERATING IN
COLORADO INTRASTATE COMMERCE.

**COMMISSION ORDER CONCERNING FILING
OF YEAR 2011 ANNUAL REPORTS BY
OIL PRODUCT PIPELINE COMPANIES**

Mailed Date: February 17, 2012
Adopted Date: February 9, 2012

I. BY THE COMMISSION

A. Statement

1. In accordance with § 40-2-111, C.R.S., each oil product pipeline company (Pipeline Company) operating in intrastate commerce within Colorado shall file with the Commission, an annual report for the preceding calendar year. Section 40-2-111, C.R.S., states that the annual report shall be filed on forms prescribed by the Commission.

2. This Order specifies the forms to be filed by each Pipeline Company for the 2011 reporting year. Each Pipeline Company shall file its annual report in accordance with the requirements listed on Appendix A to this Order. The annual report form may be found on the Commission's website at <http://www.dora.state.co.us/puc/forms/EnergyForms/EnergyForms.htm>.

3. Each Pipeline Company operating in intrastate commerce must also file a copy of their gross regulated intrastate operating revenues report, required by the Colorado Department of Revenue as Form DR 0525. This form may also be found on the Commission's website.

B. Conclusion

4. We find that each Pipeline Company operating in intrastate commerce within the State of Colorado during calendar year 2011 shall file with the Commission the annual report, no later than April 30, 2012. Each Pipeline Company operating in intrastate commerce within the State of Colorado during calendar year 2011 shall also file a copy of Form DR 0525 with the Commission no later than April 30, 2012.

5. Each Pipeline Company is required to identify the individual authorized to file on its behalf and designated as the Annual Report Contact. If no specific designation is made to the Commission, an officer of the Pipeline Company will be considered as the Annual Report Contact. We note that, in accordance with § 40-7-106, C.R.S., every officer, agent, or employee of any public utility who violates or fails to comply with, or who aids or abets any violation by any public utility of, among other things, any order, decision, or rule of this Commission, commits a Class 2 Misdemeanor and may be subject to penalties, including without limitation, penalties set forth in § 18-1.3-501, C.R.S.

6. A Pipeline Company subject to this Order may file a motion for extension of time to file its annual report with the Commission. The motion may be granted if good cause is shown as to why the Pipeline Company is unable to comply with the April 30, 2012 deadline. Such motion shall not include a request for extension of time to file Form DR 0525. Motions for extension of time shall be referred to an Administrative Law Judge for disposition.

II. ORDER**A. The Commission Orders That:**

1. On or before April 30, 2012, each Oil Product Pipeline Company (Pipeline Company) operating in intrastate commerce within the State of Colorado during

calendar year 2011 shall file with the Commission an annual report on the form prescribed in this Order, and any additional reports as required by Appendix A to this Order.

2. Each Pipeline Company shall also file a copy of the Colorado Department of Revenue Form 0525 no later than April 30, 2012. A Pipeline Company may not request an extension of time to file Form DR 0525.

3. This matter is referred to an Administrative Law Judge for disposition of all motions and pleadings.

4. This Order is effective on its Mailed Date.

**B. ADOPTED IN COMMISSIONERS' WEEKLY MEETING
February 9, 2012.**

(S E A L)



ATTEST: A TRUE COPY

Doug Dean,
Director

THE PUBLIC UTILITIES COMMISSION
OF THE STATE OF COLORADO

JOSHUA B. EPEL

JAMES K. TARPEY

MATT BAKER

Commissioners

Colorado Public Utilities Commission Pipeline Annual Report

- (I) The Colorado Public Utilities Commission's Pipeline Annual Report form is available in electronic form on its web site at:

<http://www.dora.state.co.us/puc/forms/EnergyForms/EnergyForms.htm>

CPUC Filing Deadline

- (II) The Annual Report shall be filed no later than **April 30, 2012**, for the reporting period of January 1, 2011 to December 31, 2011.
- (III) If you are not able to file the Annual Report by the April 30, 2012 deadline, you must file a Motion for an "Extension of Time to File" in proceeding number (12M-143GPS). The motion should be filed by April 30, 2012 and must state good cause why you are unable to meet the filing deadline. Any motion for extension of time shall be referred to an Administrative Law Judge for disposition.

How to File the CPUC Annual Report

- (IV) Each pipeline carrier is *strongly encouraged* to submit an electronic copy of its annual report in the appropriate proceeding number (12M-143GPS) via the Commission's E-Filings system at <https://www.dora.state.co.us/pls/efi/EFI.homepage>.

To file electronically, each pipeline carrier must have at least one company representative registered as a Filer Administrator. If your utility is currently not set up to file through E-Filings, contact Alison Torvik at alison.torvik@dora.state.co.us or (303) 894-2885 or Cheryl Fisher at cheryl.fisher@dora.state.co.us or (303) 894-2040.

Once logged into the E-Filings system, at "Filing Center," select "File Document". The annual report must be filed as an existing proceeding. Next, select "File in an Existing Proceeding" and insert proceeding number 12M-143GPS. The pipeline carrier's name, along with "2011 Annual Report" should be inserted in the *title* field, (e.g. "Greeley Pipeline Company_2011 Annual Report").

- (V) In the alternative, a pipeline carrier may mail the signed original of the report and one copy of the report. Mail the original and the copy of the annual report to the following address: Colorado Public Utilities Commission, 1560 Broadway, Suite 250, Denver, Colorado 80202.

Colorado Department of Revenue's Form DR 0525

- (VI) A copy of the Colorado Department of Revenue's Annual Report Of Public Utility Intrastate Gross Operating Revenue, Form DR 0525, should also be submitted to the Commission by April 30, 2012. The copy of Form DR 0525 may be submitted through the E-Filing system or mailed to the Commission.

Please contact Gary Gramlick at 303-894-2870 if you need assistance.