

**TELECOMMUNICATIONS PROVIDERS**

**2011 ANNUAL SEPTEMBER 1st CHCSM REPORTING REQUIREMENTS AND INSTRUCTIONS**

On or before September 1, 2011, each telecommunications service provider must file the prescribed Colorado High Cost Support Mechanism (CHCSM) Report Form for retail revenues generated from intrastate operations for the first six months of calendar year 2011. The prescribed September 1, 2011, CHCSM Report Form for telecommunications providers is located on the Commission's webpage at:

<http://www.dora.state.co.us/puc/telecom/hcsm/FormsHCSM.htm>. If you do not have access to the PUC website, please contact the CHCSM Administrator at (303) 894-2043 and a hard copy will be provided.

**HCSM Worksheet**

1. All telecommunications service providers with CHCSM **contributions above \$10,000 for the calendar year 2010 (\$5,000 for the first six months 2011) are to check the "HCSM Worksheet" box and complete and file pages 1 and 2** on the form entitled "*CHCSM Report Form*".
  - a. On the Commission's webpage, select "Telecommunications" down the left column. On the next page select "Direct Service Programs" and then on the next page select "HCSM – High Cost Support".
  - b. On the "Forms for Complying with HCSM Rules" page is the "*CHCSM Report Form*" that is due September 1, 2011, and the corresponding "*CHCSM Report Form Instructions*". Download both the form and the instructions. **Read the "CHCSM Report Form Instructions"** before completing the "*HCSM Worksheet*".
  - c. File the completed "*HCSM Worksheet*" electronically with e-filing in Docket No. 11M-595T. If not E-Filing, submit a signed hard copy to the following address and refer to Docket No. 11M-595T on the form:

CHCSM Administrator  
Colorado Public Utilities Commission  
1560 Broadway, Suite 250  
Denver, CO 80202-5143

**Declaration of De Minimis Form**

2. Telecommunications service providers with CHCSM **contributions below \$10,000 for calendar year 2010 (\$5,000 for the first six months 2011) are to check the "Declaration of De Minimis Form" box and complete and file page 1** on the form entitled "*CHCSM Report Form*". These telecommunications service providers must qualify for the de minimis exemption pursuant to all appropriate Commission rules.
  - d. On the Commission's webpage, select "Telecommunications" down the left column. On the next page select "Direct Service Programs" and then on the next page select "HCSM – High Cost Support".
  - e. On the "Forms for Complying with HCSM Rules" page is the "*CHCSM Report Form*" that is due September 1, 2011, and the corresponding "*CHCSM Report Form Instructions*". Download both the form and the instructions. **Read the "CHCSM Report Form Instructions"** before completing the "*Declaration of De Minimis Form*".
  - f. File the completed "*HCSM Worksheet*" electronically with e-filing in Docket No. 11M-595T. If not E-Filing, submit a signed hard copy to the following address and refer to Docket No. 11M-595T on the form:

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