

## TELECOMMUNICATIONS PROVIDERS

### 2008 SEMI-ANNUAL CHCSM REPORTING REQUIREMENTS AND INSTRUCTIONS

On or before September 1, 2008, each telecommunication service provider must file the prescribed Colorado High Cost Support Mechanism (CHCSM) report forms for retail revenues generated from intrastate operations for the first six months of calendar year 2008. The prescribed September 2008 CHCSM report forms for telecommunication providers are as follows:

1. All telecommunication service providers with Colorado High Cost Support Mechanism contributions above \$5,000 for the first six months of calendar year 2008 are to file the form entitled "Colorado High Cost Support Mechanism Worksheet" located on the Commission's web site at: [www.dora.state.co.us/puc](http://www.dora.state.co.us/puc).
  - a. On the Commission's Home Page, go to "Regulated Utilities" and select "Telecommunications". Select "Forms" and then under Colorado High Cost Fund click on "Worksheet and instructions".
  - b. On the "Forms for Complying with the High Cost Support Mechanism Rules" page, you will see "Compliance – CHCSM Worksheet Filings Due" under the header Colorado High Cost Fund Worksheet for filing that is due September 1, 2008. You will see the September 2008 CHCSM Form and the instructions.
  - c. Download both the Instructions and the CHCSM Worksheet. **PLEASE** read the instructions before completing the CHCSM Worksheet.
  - d. E-mail the completed CHCSM Worksheet to [susan.travis@dora.state.co.us](mailto:susan.travis@dora.state.co.us)
  - e. In order to complete your CHCSM reporting requirement, a signed paper copy of the Worksheet must be sent to the following address.

Susan Travis  
Colorado Public Utilities Commission  
1560 Broadway, Suite 250  
Denver, CO 80202
  - f. If you do not have access to the PUC website, please contact the CHCSM Administrator at (303) 894-2043 and a hard copy will be provided.
2. All telecommunication providers that generate contributions below \$5,000 for the first six months of calendar year 2008 are required to file the form entitled "Declaration of De Minimis Form" located on the Commission's web site at: [www.dora.state.co.us/puc](http://www.dora.state.co.us/puc). These telecommunications service providers qualify for the de minimis exemption pursuant to Commission rules.
  - a. On the Commission's Home Page, go to "Regulated Utilities" and select "Telecommunications". Select "Forms" and then under Colorado High Cost Fund click on "Worksheet and instructions".
  - b. On the "Forms for Complying with the High Cost Support Mechanism Rules" page, you will see "Compliance – CHCSM Worksheet Filings Due" under the header Colorado High Cost Fund Worksheet for filing that is due September 1, 2008. You will see the September 2008 CHCSM De Minimis Declaration Form and instructions.
  - c. Download both the Instructions and the HCSM De Minimis Form. **PLEASE** read the Instructions before completing the Declaration of De Minimis Form.
  - d. E-mail the completed Declaration of De Minimis Form is to: [susan.travis@dora.state.co.us](mailto:susan.travis@dora.state.co.us)
  - e. In order to complete the reporting requirements, a signed paper copy of the Declaration of De Minimis Form must be sent to.

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