

Colorado Division of Registrations  
**Office of Licensing—Professional Engineers / Engineer Interns**  
1560 Broadway, Suite 1350  
Denver, CO 80202  
Phone: (303) 894-7800  
FAX: (303) 894-7693

Colorado Board Website: [www.dora.state.co.us/aes/index.htm](http://www.dora.state.co.us/aes/index.htm)

Exam Administrator Website:

[https://www.ncees.org/examadministration/state\\_info.php?state=Colorado](https://www.ncees.org/examadministration/state_info.php?state=Colorado)

---

**STUDENT EXAM INFO NOTICE**  
**FOR ENGINEER INTERN (EI) ENROLLMENT**  
**FUNDAMENTALS OF ENGINEERING (FE) EXAMINATION**

---

**GENERAL APPLICATION INSTRUCTIONS**

The Fundamentals of Engineering (FE) exam will be administered on **Saturday, October 24, 2009**. This is a national eight-hour, multiple-choice, **Closed Book** exam administered in two four-hour sessions. Personal reference material is not permitted.

**APPLICATION DEADLINE DATE AND EXAM SITE:** Undergraduate students attending the University of Colorado at Boulder, Colorado School of Mines, USAFA (April Exam only), or Colorado State University, contact the engineering department at your school as to the application and online registration deadline date and the exam location on your campus. (Note: there are two separate deadlines: one for your application to be received by the Colorado Office of Licensing and one for your online registration with the test vendor.) If approved by your school, you must take this exam on your school campus.

Undergraduate students attending the University of Colorado at Denver, University of Colorado at Colorado Springs, University of Denver, University of Southern Colorado, Colorado Technical University, Metropolitan State College of Denver, or Fort Lewis College, contact the engineering department at your school as to the application and online registration deadline dates. (Note: there are two separate deadlines: one for your application to be received by the Colorado Office of Licensing and one for your online registration with the test vendor.) If approved by your school, you will be scheduled to sit for your exam at the main Denver exam site.

**EXAM ADMISSION PACKAGE:** A few weeks prior to the exam date, the National Council of Examiners for Engineering and Surveying (NCEES) will e-mail eligible students exam admittance information.

**APPLICATION:** The "Student Application" for the FE exam is only available on the Board website ([www.dora.state.co.us/aes/index.htm](http://www.dora.state.co.us/aes/index.htm)) for a limited time and is good for **THIS EXAM ADMINISTRATION ONLY**. Please make sure you submit your application to your school by your school's deadline date.

**NAME CHANGE DOCUMENTATION.** If your name has changed since you obtained a previously issued license, or if your name is different on any of your supporting documentation, you must provide a copy of the legal document verifying the name change (i.e. divorce decree, marriage license, or court order).

**EXAM FEES:**

1. **Payment to the State of Colorado:** Make one check for **\$30.00** to the **State of Colorado**. This State application fee is non-refundable. Submit your application and check to your school by your **school's deadline date**. Your school will then forward your application and fee to the Division of Registrations, Office of Licensing. Late applications will not be accepted.
2. **Payment to NCEES (test vendor):** The **\$150.00** registration fee will be paid to NCEES **online** when registering for the exam: [https://www.ncees.org/examadministration/state\\_info.php?state=Colorado](https://www.ncees.org/examadministration/state_info.php?state=Colorado). Late registration will not be allowed.

**ELIGIBLE STUDENTS:** Undergraduate students planning to take the FE exam, through their school, must comply with the following Board rule: Rule 4.7.1.1 – Eligibility to Take the FE Exam with Senior Status in a Board-Approved Engineering Curriculum. C.R.S. 12-5-112(2)(b)(II) references senior status in a board-approved engineering curriculum of four or more years. The Board interprets this provision to take the fundamentals of engineering exam to include senior status in a curriculum at a college or university within the State of Colorado that is accredited by one of the commissions of the Accreditation Board for Engineering and Technology or contained within a College of Engineering and Applied Science or its equivalent. *(In addition to ABET/EAC programs, this rule permits any Colorado schools with seniors in an ABET/TAC program, a College of Engineering and Applied Science or its equivalent to allow its students to take the FE exam through their school.)*

**GRADUATE STUDENTS: Do not complete** this application – you are not eligible to take this exam with the eligible students as outlined in the previous "eligible students" paragraph. If you take the exam without prior Board approval, **your examination will be voided**. If you are in a graduate engineering program and wish to apply for the FE exam, please obtain your application forms from <http://www.dora.state.co.us/aes/licensing/PE.htm>. It is necessary that you apply directly to the Colorado Board office and receive written approval to take the FE exam.

**EXAM TIME:** The Engineer Intern (Fundamentals of Engineering – FE) examination is a closed book, "supplied reference", eight-hour, multiple-choice exam.

**FE EXAM SPECIFICATIONS:** You need not decide your afternoon exam discipline until the day of the exam. Please visit the NCEES website at [www.ncees.org](http://www.ncees.org) to view the specifications for the FE exam. Click on the "Site Map" or Search under "Frequently Asked Questions" (FAQ).

**REFERENCE HANDBOOK:** When you submit your application to your school, you may be given a copy of the, "Fundamentals of Engineering (FE) Reference Handbook." If your school does not have a copy for you, you may purchase, view, or download a copy from the NCEES website ([www.ncees.org](http://www.ncees.org)). You are not permitted to bring your own reference materials or your own copy of the reference handbook into the exam room. This is a "supplied reference" exam meaning the "FE Reference Handbook" will be supplied to you on the day of the exam. You will not be permitted to keep the reference handbook given to you at the exam.

**EXAM RESULTS:** The NCEES will e-mail your exam results within ten weeks from the date of the exam. Please do not call the State Board office or NCEES requesting your exam score. Scores are **not** released over the phone. **Please keep NCEES and the State Board office informed of any address changes.**

**VALIDITY OF EXAM FROM INELIGIBLE STUDENT:** Per Board Policy 40.3.2 – If the Board receives an examination from a student who is not on the list of eligible students submitted by the institution, that student's examination score will not be released and his/her examination will become void. It is the school's responsibility to certify that the information being submitted is complete and correct.

**CANCELLATION OR VERIFICATION OF TEST RESULTS:** The Colorado State Board reserves the right to cancel a test score if, in its sole opinion, there is any reason to question its validity.

**CONFIDENTIALITY OF TEST CONTENT:** The Fundamentals of Engineering test booklets are the property of the National Council of Examiners for Engineering and Surveying and their contents are copyrighted under the laws of the United States. Copying, reproduction, or any action taken to reveal the contents of this examination in whole or in part is unlawful. Removal of a test booklet from the exam room by unauthorized persons is prohibited. Examinees are required to certify by their signature on their answer sheets that they understand the secure and confidential nature of the examination and will not reveal the test's content to anyone.

**RETAKE A FAILED EXAM:**

1. **Remain a Student:** If you remain a student in senior status in an undergraduate program for the next FE exam, you may again apply with a new application through your school. Stay in contact with your school's engineering department.
2. **No Longer a Student:** If you graduate or are no longer enrolled as a student in senior status and you wish to take the FE exam in the state of Colorado, it will be necessary that you apply with a new application for non-students through the State Board office and receive State Board approval to take the FE exam.

**BOARD POLICIES:**

**NO SHOW:** If a student submits an application for the examination then does not appear for the exam, the NCEES exam fee is non-refundable and the application will be purged from the State Board files.

**CANCEL:** A student may request a partial refund of the NCEES exam fee through NCEES providing the exam reservation is canceled 45 days prior to the exam date. Cancellations must be made by the student through the NCEES office, **in writing.**

**FAIL EXAM:** If a student fails the examination, their records will be purged from the State Board files.

**ITEMS THAT MIGHT COMPROMISE THE SECURITY OF THE EXAM OR EXAM PROCESS ARE NOT PERMITTED.** Check the NCEES website at [www.ncees.org](http://www.ncees.org) for information regarding what is/is not permitted for the exam i.e. personal reference materials, electric calculators, etc.