



John W. Hickenlooper,
Governor

July 27, 2011

Barbara J. Kelley,
Executive Director

CONTINUING EDUCATION AUDIT NOTICE

RE: Audit of 42 Hours Continuing Education
Continuing Education Compliance Period January 1, 2008 - December 31, 2010

Dear Appraiser:

Pursuant to Board Rule 7.9, the Colorado Board of Real Estate Appraisers is instituting an audit to determine compliance with continuing education requirements. You were selected from the appraisers renewing a license for compliance period January 1, 2011 – December 31, 2013.

You must send proof that you completed at least 42 hours of approved continuing education courses **between January 1, 2008 and December 31, 2010**. *You may count each 7-hour National USPAP Update Course taken for continuing education in 2008, 2009 and 2010 toward your required 42 hours of approved continuing education courses.*

Please complete the bottom portion of this notice and the attached worksheet (page 2 of 2), and return both documents along with **copies** of your continuing education course completion certificates no later than August 27, 2011. Course completion certificates will NOT be returned to you. **DO NOT SEND ORIGINAL COURSE CERTIFICATES.**

YOU MUST RETURN THIS LETTER, COMPLETED WORKSHEET AND COURSE CERTIFICATES COPIES

Mail to: Colorado Division of Real Estate
BOREA Education Compliant Investigator
1560 Broadway, Suite 925
Denver, CO 80202

DO NOT FAX OR EMAIL YOUR NOTICE (Page 1 of 2), COMPLETED WORKSHEET (Page 2 of 2), COURSE CERTIFICATES COPIES.

This is the only notice you will receive. Failure to send verification of course completion by August 27, 2011, will result in disciplinary action.

If you have any questions about this audit of continuing education, please call 303.894.2341.

COLORADO BOARD OF REAL ESTATE APPRAISERS

NAME OF LICENSEE: _____
LICENSE NUMBER: _____
TOTAL NUMBER OF PAGES INCLUDING THIS NOTICE AND WORKSHEET: _____
BUSINESS HOURS PHONE NUMBER: _____
MOBILE NUMBER: _____
EMAIL ADDRESS: _____

