

STATE OF COLORADO

DEPARTMENT OF REGULATORY AGENCIES

DIVISION OF INSURANCE

1560 Broadway, Suite 850
Denver, Colorado 80202



Bulletin No. B-1.18

Electronic Transmission of CE Completion Required for all Continuing Education Providers

I. Background and Purpose

The purpose of this bulletin is to inform insurance continuing education (CE) providers that the Division of Insurance and Promissor will no longer accept paper rosters of completed CE as of January 1, 2007. On January 5, 2005, a notice was sent to all continuing education providers of the availability of updating producers of continuing education course completions electronically.

Bulletins are the Division's interpretation of existing insurance law or general statements of Division policy. Bulletins themselves establish neither binding norms nor finally determine issues or rights.

II. Applicability and Scope

This bulletin applies to all insurance CE course providers. This bulletin is effective for CE providers on or after January 1, 2007.

III. Division's Position

The Division has offered continuing education providers the ability to update producer continuing education course electronically since January 1, 2005. A majority of the CE providers that have enrolled in this program have found this method to be expeditious, efficient and time saving. Electronic processing eliminates the issues associated with the last minute banking of courses and paper rosters being mailed to an incorrect address or lost via US Postal service. It also eliminates mailing costs, NSF checks and incorrect fees. With electronic processing course completions can be renewed online 24 hours a day, 7 days a week.

All rosters for CE completions shall be input via Sircon's Compliance Express. This change is effective January 1, 2007. Promissor will cease processing paper roster on and after January 1, 2007.

If a CE provider does not already have a provider agreement to use Compliance Express, we strongly encourage them to do so immediately. Please email Sircon Corporation at sircon@sircon.com to request information for using Web-based services through Sircon Compliance Express. There is no fee to register to use Sircon Compliance Express and Colorado does not have a course-reporting fee. However, continuing education providers will need to report all course completions within 15 days to the Division via Sircon Compliance Express.

VI. Additional Division Resources

For More Information

Colorado Division of Insurance
1560 Broadway, Suite 850
Denver, CO 80202
Tel. 303-894-7499
Internet: <http://www.dora.state.co.us/insurance>

V. History

- Issued: November 21, 2006.
- Reissued July 25, 2007.