



Dora
Department of Regulatory Agencies

Division of Registrations
Rosemary McCool
Director

**Office of Barber & Cosmetology
Licensure**
Ofelia Duran
Program Director

Bill Ritter, Jr.
Governor

D. Rico Munn
Executive
Director

**OFFICE OF BARBER AND COSMETOLOGY LICENSURE
ADVISORY COMMITTEE MEETING MINUTES**

April 13, 2009

1560 Broadway, Conference Room 1550
Denver, Colorado

THIS MEETING OF THE ADVISORY COMMITTEE WAS PUBLICLY NOTICED ACCORDING TO THE
DIVISION OF REGISTRATIONS' POLICY 80-17

I. Recognition of Members Present/Absent

ADVISORY COMMITTEE

MEMBERS PRESENT:

Darryl Dryer, B/C Administrator for D.O.C.
Maggie Clevinger, Barber – via teleconference
Joyce Branson, Esthetician – via teleconference
Rhonda Porter, Cosmetologist – via
Teleconference

ADVISORY COMMITTEE

MEMBERS ABSENT:

Monica Mendoza, Public Member

STAFF PRESENT:

Rosemary McCool, Division Director
Ofelia Duran, Program Director
Todd Jari, Program Supervisor
Dennis Romero, Inspector
Diane Blea, Inspector
Jodi Denny, Administrative Assistant III

The regularly scheduled advisory committee meeting of the Office of Barber & Cosmetology Licensure was called to order by Ofelia Duran, Program Director, at 10:02 a.m.

1. Staff comments – Program Director, Ofelia Duran discussed the training seminar for all public members who serve on Boards or Advisory Committees in the Division that occurred on February 26, 2009. Two public members from Tramway and the Medical Board gave presentations about their experience on these particular Boards. The training session was very informative and had excellent ideas that were shared with the participants.

2. Ms. Duran explained that Cosmetology renewal notifications were sent in the form of postcards with information that directed the licensees to renew on-line. There are 14,250 active Cosmetologists due for renewal this year and as of the date of the advisory committee meeting, 5681 have renewed.
3. Ms. Duran took the opportunity to explain that there would be a time at the end of the meeting that would be open for members of the public to ask questions or make statements to the committee.

II. Minutes

Following review and consideration of the January 26, 2009 meeting minutes, the minutes were ratified.

III. General Business

1. Examination Vendor Updates.

Jo Anne Wingate, Senior Program Manager explained that at the end of the first quarter, 800 applications have been processed. The current processing time to review an application is 1.25 days. The current processing time for examination approval based on the receipt of completed applications is 14.5 days.

Ms. Wingate explained that the number of disqualifications have increased due to the lack of attention to the new supply list in the candidate handbook. Applicants are coming to the examinations without the proper and necessary equipment. Ms. Wingate suggested that the schools need to stress the importance of reading the candidate handbook with the students.

Ms. Wingate said they are looking for qualified evaluators in other areas of the state. Additionally, Ms. Wingate said the target date for the first examinations in Sterling, Colorado is July 7, 2009.

2. Brazilian bikini waxing.

Ms. Duran asked if the Advisory Committee Members thought the rules were adequate to address cleaning and disinfection requirements with this type of service. It was agreed that the rules cover the service if they are properly followed. It was discussed that more information, such as adequate medical background should be obtained from the client prior to the service. Additionally, information regarding possible adverse affects should be given to the client prior to receiving the service.

The committee suggested that perhaps this information could come from the Office in the form of handouts for licensees and shop owners. Consumers,

licensees and shop owners all need to be aware of the potential risks this procedure may cause.

3. Electrolysis in Colorado.

Given that the statutes don't require the regulation of electrolysis, there was a discussion of who should regulate it. It was determined in 1994 that the Board of Medical Examiners did not consider Electrolysis a medical procedure given that the machine is a Class 1 device. This is a practice of removing hair from, or destroying hair on, the human body by the use of an electric needle. Since the Colorado Department of Health has rules that govern the use of needles, referrals should be given to that department. It was determined that this is not a procedure to be regulated by the Office of Barber and Cosmetology Licensure.

There was brief discussion regarding threading for hair removal which is similar to tweezing, and therefore is covered under the Barber and Cosmetology statutes; however, the issue would be researched further.

4. ESP Monthly Status Report.

Ms. Duran provided a summary of the cases in the Office of Expedited Settlement and explained the purpose of that office.

5. Consideration of Final Actions.

Ms. Duran gave a summary of the final actions detail report. The final actions are attached and incorporated into these minutes.

6. Open Case Status Report.

Ms. Duran spoke briefly on the open cases. No action was taken.

7. Review of Recent Outreach and Education.

Ms. Duran gave an update on the outreach and education efforts.

Date	Name	Location	# Attended	Other
1/16/09	In-House	Denver	1	On-site
1/27/09	Fantastic Sams	Denver	27	Regional Office
2/2/09	In-House	Denver	27	On-site
3/13/09	Emily Griffith Opportunity School	Denver	16	School Esthetician Department
3/16/09	In-House	Denver	31	On-site
Totals		1 Location	102	3 venues

8. Review of Director Policy Number 8.

This policy addresses complaints that are dismissed with letters of concern. These complaints are not dismissed as being without merit but rather are dismissed due to no reasonable cause to warrant further action at that time. These cases will be retained in the Office files for a period of 5 years and then disposed of in accordance with the Division's retention schedule.

9. Public Comment.

Several shop owners in the Commerce City area were present and expressed concern regarding unlicensed people who are performing services in that area. Ms. McCool and Ms. Duran encouraged them to continue to send written complaints to the office as this is the only way to send inspectors to a particular salon.

A question was asked if people who have performed permanent makeup service for a long time could be grandfathered as meeting the requirements. Ms. Duran responded that anyone doing this service must have a certification of training and be licensed as an esthetician or a cosmetologist.

Since there is no longer any instructor training, a member of the audience was unsure if she is teaching her students the proper criteria to pass the examination. Ms. Wingate from Pearson VUE explained that the website for Pearson VUE has the criteria listed and includes any changes to the examinations.

10. Other Business.

Ms. Duran informed the Advisory Committee Members that due to illness, Mary Risko, Assistant Attorney General was unable to attend the meeting. Additionally, Ms. Risko is retiring June 1, 2009, and another Assistant Attorney General would be assigned to assist the Office of Barber and Cosmetology Licensure.

IV. Adjournment

The meeting adjourned at 11:12 a.m. The next Advisory Committee meeting is scheduled for June 15, 2009 at 10:00 a.m. in Conference Room 1380.

Division Director: _____ Signed: _____
Rosemary McCool Date
Division of Registrations