



OFFICE OF BARBERING AND COSMETOLOGY LICENSURE

ADVISORY COMMITTEE MEETING MINUTES

October 15, 2007

1560 Broadway, Conference Room 1500
Denver, Colorado

ADVISORY COMMITTEE MEMBERS PRESENT:

Darryl Dryer, B/C Administrator for D.O.C.
Joyce Branson, Esthetician
Rhonda Porter, Cosmetologist via teleconference
Maggie Clevinger, Barber via teleconference

STAFF PRESENT:

Rose McCool, Division Director
Angeline Kinnaird Linn, Section Director
Matt Azer, Program Director
Linda Engebretson, Administrative Assistant
Bev Miller, Inspection Supervisor
Diane Blea, Inspector
Jodi Denny, Administrative Assistant

I. Quorum and Recognition of Others Present

II. Minutes

1. Consideration of Approval of Minutes of August 13, 2007

Following review and consideration of the August 13, 2007 meeting minutes, a motion was made, seconded and carried unanimously to approve the minutes

III. Division and Department Business

2. New Members:

Introduction of New Advisory Committee Member: Mr. Azer introduced Joyce Branson and she shared her background and experience with the committee.

3. Advisory Committee Member Training:

Mr. Azer provided the Advisory Committee Members training on the division's organizational structure and the division's mission statement. He explained both in detail.

4. Policy #5-Director's Policy Concerning Unsigned Complaints

The policy was reviewed again and clarified by Division Director McCool and Program Director Azer and was adopted as of this date.

5. Verified the Advisory Committee dates that were established for the coming year, they are: January 14, 2008; April 14, 2008; July 14, 2008 and October 6, 2008

IV. New Business

6. Mr. Azer reviewed and informed the committee about the office's outreach and education since the last meeting. The staff trained 224 people in Cleaning and Disinfecting rules and procedures.
7. Mr. Azer reviewed the "Open Case Status Report" and advised the committee that we are still working through a backlog but hopes that we can get that cleared up by the end of the year, December 31, 2007.
8. Mr. Azer advised the committee that he would be speaking at the Board of Medical Examiners rulemaking hearing on Rule 800 on November 15, 2007.

V. OLD CASES

9. Consideration of Final Actions – Case Final Action Report from DLS since the last meeting.

Mr. Azer provided a report on Case Final Actions and reported on the Office's work towards eliminating the backlog of old cases.

VI. CONFIDENTIAL ISSUES PURSUANT TO §§24-6-402(3)(a)(II),(III) and (IV), CRS

10. The Advisory Committee did not move to go to executive session during the meeting.

VII. ADJOURNMENT

The Office of Barber & Cosmetology Advisory Committee concluded its business and adjourned at approximately 2:45 p.m.

Upon review of the recommendations made and actions taken by the Advisory Committee contained within these minutes, I approve and ratify each with the exception of any item listed below, and direct the Program Director for the Office to carry out the directives as those from the Division Director.

Division Director: Rosemary McCool
Division of Registrations

Signed: March 4, 2008
Date