

STATE OF COLORADO

STATE BOARD OF ACCOUNTANCY

Ofelia Duran, Program Director

1560 Broadway, Suite 1350
Denver, Colorado 80202
Phone (303) 894-7800
Fax (303) 894-2310
www.dora.state.co.us/accountants

Department of Regulatory Agencies

D. Rico Munn, Executive Director

Division of Registrations

Rosemary McCool, Director

Business and Technical Section

Angeline Kinnaird Linn, Section Director



Bill Ritter, Jr.
Governor

ATTENTION: 2008 CONTINUING EDUCATION AUDIT YOUR CERTIFICATE WAS CHOSEN FOR INCLUSION IN THIS YEAR'S AUDIT

Every two years, the Colorado State Board of Accountancy conducts an audit of active certificate holders to determine compliance with the Board's rules governing continuing professional education (CPE). The audit is comprised of a random sample drawn from all active certificate holders, based on a statistically valid sample. Additionally, CPAs who have received disciplinary notices, or who completed prior period CPE requirements in the last immediate period are automatically included in the review. The CPA members of the Board of Accountancy have volunteered to have their education records reviewed as a part of their Board service and are also included in this audit. The current audit covers the reporting period from January 1, 2006 through December 31, 2007.

Specific instructions detailing the audit requirements are printed on the reverse of this letter. Strict compliance with these instructions is required. If you do not have the required documentation, you will need to contact the course sponsor/provider to obtain it.

Also, enclosed is a detailed record of continuing education sheet. The detailed record of continuing education courses, along with all supporting documentation, must be returned directly to:

ATTENTION: 2008 CPE AUDIT (Place in the lower left hand corner)
Colorado State Board of Accountancy
1560 Broadway, Suite 1350
Denver, CO 80202

Your continuing education audit documentation must be received in the Board's office **NO LATER** than **November 21, 2008**. Your cooperation in this matter is greatly appreciated. Failure to respond to this request in a timely manner may result in disciplinary action against your certificate.

If you have any questions or require additional information, please contact the Board's office at (303) 894-5961.

Sincerely,

COLORADO STATE BOARD OF ACCOUNTANCY

Ofelia Duran
Program Director

Enclosures: Detailed Record of Continuing Education Log
CE Audit Instructions (on the back of this letter)